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Events

Packages
&
Services



The Stellar

Wedding Planning Package

About

This package is perfect for the couple who wishes for an expert to guide the planning of day-of wedding details and be there every step of the way.

Inclusions

- Unlimited planning sessions
- Unlimited email support
- Budget assistance
- Day-of vendor selection & contracting
- Custom planning portal
- Wedding design
- Complimentary room block search
- Day-of timeline design
- Comprehensive planning checklist
- Vendor & venue point of contact
- Onsite rehearsal coordination
- Day-of management
- Set-up & teardown assistance

Base Package Investment: \$4,500
(+\$1000 for Peak Season May-Oct Wedding Dates)

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The Solstice

Wedding Management Package

About

This package is perfect for the couple who is comfortable taking on planning their own wedding, but needs some expert support and guidance along the way.

Inclusions

- 4 planning sessions
- Unlimited email support
- Custom planning materials
- Vendor recommendation list
- Day-of timeline design
- Up to 12 hours onsite
- Complimentary room block search
- Comprehensive planning checklist
- Vendor & venue point of contact
- Onsite rehearsal coordination
- Day-of management
- Set-up & teardown assistance

Base Package Investment: \$2,250

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The Sun

Wedding Coordination Package

About

This package is perfect for the couple who wants to plan their own wedding, but wishes for assistance with the little things in the months leading up to their wedding and day-of coordination.

Inclusions

- 2 planning sessions
- Unlimited email support
- Custom planning materials
- Vendor recommendation list
- Day-of timeline design
- Up to 8 hours onsite
- Complimentary room block search
- Comprehensive planning checklist
- Vendor & venue point of contact
- Onsite rehearsal coordination
- Day-of management
- Set-up & teardown assistance

Base Package Investment: \$1,750

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The Eclipse

Day-of Coordination Package

About

This package is perfect for the couple who wants to plan their own wedding, but wishes for assistance with final details and day-of coordination.

Inclusions

- A final details meeting
- 2 months of email support
- Custom planning materials
- Comprehensive wedding planning checklist
- Up to 6 hours onsite
- Vendor & venue point of contact
- Onsite rehearsal coordination
- Day-of management
- Set-up assistance

Base Package Investment: \$1200

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The Stardust

Wedding Design & Decorating Package

About

This package is perfect for the couple with a vision of their perfect wedding (think Pinterest Boards and Mood Boards), but need assistance pulling together the pieces.

Add The Stardust onto a planning package or book it alone. Leo Moon Events will be there to flawlessly execute the wedding design of your dreams!

Inclusions

- 2 planning sessions
- Unlimited email support
- Custom design materials
- Personalized design board
- Comprehensive décor plan
- Space planning and diagrams
- Décor and design vendor recommendation list
- Coordination of décor vendor contracts
- Onsite set-up and teardown

Base Package Investment: \$1500

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Package Comparison

	The Stellar	The Solstice	The Sun	The Eclipse
Type	Wedding Planning Package	Wedding Management Package	Wedding Coordination Package	Day-of Coordination Package
Planning Period	Begins when you book	Begins 6 months before your wedding	Begins 4 months before your wedding	Begins 2 months before your wedding
Meetings	Unlimited virtual meetings	4 virtual meetings	2 virtual meetings	1 virtual meeting
Email Correspondence	Unlimited	Unlimited	Unlimited	2 months of email support
Guests	Unlimited	Unlimited	Unlimited	Unlimited
Timeline Support	Complete creation and distribution of timeline.	Complete creation and distribution of timeline.	Complete creation and distribution of timeline.	Final review and distribution of timeline.
Vendor Recommendations	Custom list	Custom list	Access to our Exclusive Vendor List	Access to our Exclusive Vendor List
Vendor Management	Complete - begins after booking.	Complete - begins 4 months before your wedding.	Essential - friendly introduction and email of final timeline and details.	Essential - friendly introduction and email of final timeline and details.
Wedding Design	Add-on (\$750)	Add-on (\$750)	Not applicable	Not applicable
Rehearsal Dinner Planning	Add-on (\$500+)	Add-on (\$500+)	Add-on (\$500+)	Not applicable
On-site Rehearsal (day-of wedding)	Included, as time permits.	Included, as time permits.	Included, as time permits.	Included, as time permits.
On-site Time	Up to 12 consecutive hours	Up to 12 consecutive hours	Up to 8 consecutive hours	Up to 6 consecutive hours
Wedding Day Point-of-Contact	Yes - for venue, other vendors, family, and guests.	Yes - for venue, other vendors, family, and guests.	Yes - for venue, other vendors, family, and guests.	Yes - for venue, other vendors, family, and guests.
Set-up Assistance	Included, as time permits.	Included, as time permits.	Included, as time permits. Often limited to set-up of essential items (place cards, guest book, gift table).	Limited to set-up of essential items (place cards, guest book, gift table).
Ceremony Coordination	Included	Included	Included	Included
Reception Coordination	Included	Included	Included	Included
Teardown Assistance	Included, as time permits.	Included, as time permits.	Included, as time permits. Often limited to teardown of essential items (guest book, gifts/cards, signage, etc.).	Not applicable
Vendor Follow-up	Included	Included	Included	Included
Investment	\$4,500 (dates Nov-Apr) \$5,500 (dates May-Oct)	\$2,250	\$1,750	\$1,200

Make The Sun, The Solstice, or The Stellar package a Micro Planning Package (50 guests or less) and reduce the total investment by \$250.

All packages include access to customized planning materials, Leo Moon Events' Exclusive Vendor List, a suite of planning tools, & more.

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Elements

Add-on Services

About

Elements are optional add-on and à la carte services. Perfect for couples looking for additional or specific wedding planning services.

Add-on Elements can be added to any package.

Add-ons

- | | | | |
|-----------------------------|----------|--------------------|--------|
| • Additional time onsite | \$100/hr | • RSVP management | \$350 |
| • Additional coordinator | \$250 | • Pre/Post wedding | \$500+ |
| • Venue walkthrough | \$100 | event coordination | |
| • Pre-wedding day rehearsal | \$150 | • Bathroom Baskets | \$120 |
| • Add'l. vendor meetings | \$50/hr | | |

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Elements

À la Carte Services

About

Elements are optional add-on and à la carte services. Perfect for couples looking for additional or specific wedding planning services.

À la Carte Elements can be added to any package or purchased on their own.

À la Carte

- | | | | |
|---|---------|--|---------|
| • Wedding design | \$1250 | • DIY/Hands-on projects | \$30/hr |
| • Rehearsal dinner planning | \$500+ | (signage design, centerpiece design & assembly, wedding party gifts, etc.) | |
| • Additional consulting hours | \$50/hr | | |
| • Wedding favor management & coordination | \$300+ | | |

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